Nominated Driver Form

Dyfi U3A

Dyfi U3A Nominated Drivers are to register completing this Nominated Driver Form and to provide up-to-date copies of MOT, Tax, Insurance, and Driving Licence summary. That is, obtained by accessing data from the sources below within a month before the Day Trip start date or annually if the Nominated Driver is undertaking regular transportation of members (https://www.gov.uk/check-mot-history and https://www.gov.uk/view-driving-licence).

Members may be covered to perform voluntary duties in return for reimbursement of expenses by some motor insurers. Such activities may be classed as Social, Domestic & Pleasure (SD&P) use, provided the reimbursement of expenses does not involve profit or reward. Nominated Drivers are responsible for checking with their motor insurance companies that they are covered when undertaking such voluntary duties, and that the Dyfi U3A is covered against third party claims arising out of the use of my vehicle for such voluntary duties. This may require you to inform your insurance company in writing, and a draft of suitable letter is attached as the last page of this form (page 3).

Name:	
Address:	
Postcode:	
Telephone:	
Mobile:	
Driver Licence Number:	

Make and Model of Vehicle:	
Registration:	
Year of Manufacture:	

		Dyfi U3A Use:
MOT Expiry Date:		☐ Copy Received
Tax Expiry Date:		☐ Copy Received
Insurance Expiry Date:		☐ Copy Received
Driving Licence Check:		☐ Copy Received

We rely on Dyfi U3A Members to use the Dyfi U3A Nominated Driver scheme fairly and to contribute equally to driver to cover the costs of petrol/diesel on all journeys undertaken as part of the scheme.

In case of any accident to yourself (the driver) or to a Dyfi Member whilst carrying out the journey to collectively take part in a Dyfi U3A event, please inform Dyfi U3A's Membership Secretary who will require you to complete a Dyfi U3A Incident Report Form.

Any incident in which a member has been injured, or property has been damaged, must be reported to the Third Age Trust via email info@u3a.org.uk. All incidents will be reported to the U3A insurers by the Dyfi U3A Committee, regardless of whether there is a claim or not.

The Incident Report form should be completed by the member and witnesses and checked by Dyfi U3A committee or a Group Leader. The completed incident form is to be retained on file by the Dyfi U3A for a minimum of three years, regardless of whether a claim appears likely.

The completion of a Dyfi U3A Incident Report Form in an additional requirement to normal essential reporting you would do to your insurance company in the event of an accident.

Dyfi U3A Nominated Drivers are reminded that any confidences that may come across during the transportation of Dyfi U3A members should be kept private, however insignificant they may seem.

- I confirm that the information given in this registration form is true and accurate.

Signed: .....

Date: .....

Please return this completed Dyfi U3A Nominated Driver Form to Dyfi U3A's Membership Secretary.

Sample Letter for Your Insurance Company:

Dear Sir,

I intend to undertake voluntary driving duties and will need to use to carry passengers, or to carry out other duties, as requested by the Dyfi U3A Committee and Group Leaders. I will receive a small amount of renumeration for these journeys to cover running costs such as petrol/diesel in accordance with Section 1 (4) of the 1981 Public Passenger Vehicles Act, which exempts me from both Public Service and Hackey Carriage licensing laws.

I would be grateful if you would confirm that my current insurance policy covers me to undertake such voluntary driving duties and indemnifies Dyfi U3A against third party claims arising out of my use of my vehicle for such voluntary work.

Yours faithfully,

(Signed)